

AUDIT REPORT

We have audited the attached Balance Sheet of " **BITAN INSTITUTE FOR TRAINING AWARENESS AND NETWORKING** ", 3/3/1 D.A Chowdhury Road Budge Budge Kolkata - 700137 as at 31st March 2019 and the Receipts and Payments Account, Income and Expenditure Accounts for the period ended on that date. These financial Statements are the responsibility of the management. Our responsibility is to express opinion on these financial statements based on our audit.

We conducted the audit in accordance with the auditing Standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amount and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Further we report that:

1. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
2. In our opinion proper books of account have been kept by the concern so far as appears from our examination of those books.
3. The Balance Sheet and Income & Expenditure Accounts dealt with by this report are in agreement with the books of accounts.
4. In our opinion and to the best of our information and according to the explanations given to us the said financial statements gives a true and fair view:
 - i) in the case of Balance Sheet of the State of affairs as at 31st March, 2019 and
 - ii) in the case of Income and Expenditure Accounts of the surplus for the year ended 31st March 2019.

For KONAR MUSTAPHI & ASSOCIATES

Chartered Accounts

FRN. 314125E



M.NO. 069003

UDIN : 19069003A99AB18829

Place; Kolkata.

Date: 31/10/2019

Bitan Institute for Training, Awareness & Networking

3/3/1 D.A.Chowdhury Road (2nd floor)

Budge Budge, Kolkata - 700 137

Balance Sheet as at 31st March '2019

LIABILITIES	SCH.	AMOUNT (RS)	AMOUNT (RS)	ASSETS	SCH.	AMOUNT (RS)	AMOUNT (RS)
GENERAL FUND				FIXED ASSETS	C		571,298.31
Opening Balance as on 01.04.2018		488,470.78		GRANT RECEIVABLE	B		796,561.00
Add: Surplus during the year		58,021.28		SUNDRY DEBTORS			338,170.00
Less: Transfer to Property Fund		99,500.00	446,992.06	TDS RECEIVABLE			36,756.00
PROPERTY FUND				SECURITY DEPOSIT			30,000.00
Opening Balance as on 01.04.2018		575,531.59		CLOSING STOCK			45,950.00
Add: Transfer from General Fund		99,500.00		CASH IN HAND			30,290.15
Less: Depreciation for the year		103,733.28	571,298.31	CASH AT BANK			1,252,930.52
UNUTILISED FUND	A		808,630.01				
SUNDRY CREDITORS			1,267,516.60				
STATUTORY LIABILITY			7,519.00				
			3,101,955.98				3,101,955.98

In terms of our report of even date annexed

For KONAR MUSTAFI & ASSOCIATES

Chartered Accountants

FRN 314125E

(A.KONAR)

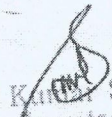
Partner

M.No:069003



Place: Kolkata

Date: 31/10/19


 Asit Kumar Sasmal
 Secretary
 BITAN
 Institute for Training, Awareness & Networking

BITAN Institute for Training, Awareness and Networking

3/3/1 D.A.Chowdhury Road (2nd floor)

Budge Budge, Kolkata - 700 137

Income & Expenditure Account for the year ended 31st March '2019

Expenditure		Amount (Rs.)	Amount (Rs.)	Income		Amount (Rs.)	Amount (Rs.)
TO	<u>Expenses Incurred on Save Lives Project Supported by Glaxo Smith Kline (GSK) (CSR)</u>			BY	<u>Income from Grant and Donations</u>		
	Salary and Wages	564,839.00			Save Lives Project Supported by Glaxo Smith Kline (GSK)(CSR)	1,056,866.00	
	Mobilisation and promotion expenses	28,800.00			MSK-SWM Project Supported by ITC Ltd (CSR) (including bank interest)	3,724,315.77	
	Meeting expenses	21,213.00			Sabala Kanyashree	496,000.00	
	Capacity building and training expenses	55,000.00			Clean Pujali Dream Pujali'		
	Other Acctivity cost	292,087.00			SWM Project Supported by Pujali Municipality	1,488,448.00	
	Travel expenses	34,000.00			Swachh Ganges Mission Supported By		
	Administrative and other expenses	106,877.00			Ganges Mgf Co LTD(CSR)	1,769,179.60	
		1,102,816.00			Basic Health Care & Support Programme		
	Less: Administrative and other expenses disclosed seperately	106,877.00	995,939.00		Memisa-DGD Belgium through WBVHA	215,017.00	
					General Donation received	274,640.00	9,024,466.37
TO	<u>Expenses Incurred on MSK-SWM Project ITC Ltd (CSR)</u>			BY	<u>Community Contribution</u>		
	Salary and wages	1,235,000.00			Sale-Manure(Compost)		563,817.00
	Payment to waste collectors and transporters	475,600.00		BY	<u>Other Income</u>		
	Payment to tailoring trainer	108,000.00			Bank Interest	65,966.00	
	Mobilisation and promotion expense	243,772.00			Sewing Course fee received	16,750.00	
	Meeting expenses	28,042.00			Interest on Income Tax refund	6,027.00	
	Cost of Acctivity materials	98,033.77			Liability written back	118,795.00	
	Repair maintenance of waste transport carts	118,452.00			Miscellaneous Income	88,600.00	296,138.00
	Training expenses	12,904.00		By	Closing Stock		45,950.00
	Expense for Solid waste management	194,747.50					
	Other Acctivity cost	373,656.00					
	Travel expenses	149,781.50					
	Compost Processing unit maintenance	344,711.00					
	Administrative and other expenses	341,616.00					
		3,724,315.77					
	Less: Administrative and other expenses disclosed seperately	341,616.00	3,382,699.77				
To	<u>Expenses Incurred on Sabala Kanyashree</u>						
	Salary and wages	444,724.38					
	Travelling expense	40,203.00	484,927.38				
To	<u>Expenses Incurred on 'Clean Pujali Dream Pujali' SWM Project Supported by Pujali Municipality</u>						
	Salary and wages	614,230.00					
	Payment to waste collectors and transporters	35,990.00					
	Mobilisation and promotion expense	120,916.00					
	Cost of Acctivity materials	329,500.00					
	Other acctivity cost	10,068.00					
	Capacity building and training expenses	95,167.00					
	Expense for Solid waste management	294.00					
	Travel expenses	25,415.00					
	Administrative and other expenses	256,868.00					
		1,488,448.00					
	Less: Administrative and other expenses disclosed seperately	256,868.00	1,231,580.00				
To	<u>Expenses Incurred on Swachh Ganges Mission Supported By Ganges Mgf Co LTD(CSR)</u>						
	Salary and wages	652,000.00					
	Mobilisation and promotion expense	21,538.00					
	Cost of Acctivity materials	587,950.60					
	Capacity building and training expenses	33,794.00					
	Consultancy expenses	80,000.00					
	Other acctivity cost	21,600.00					
	Travel expenses	61,920.00					

Asit Kumar Sasmal
Secretary
BITAN

Institute for Training, Awareness & Networking



	Administrative and other expenses	310,377.00			
	Less: Administrative and other expenses disclosed separately	1,769,179.60			
		310,377.00	1,458,802.60		
	<u>Expenses Incurred on Basic Health Care & Support Programme</u>				
To	<u>Memisa-DGD Belajum through WBVHA</u>				
	Salary and wages	24,000.00			
	Other Acctivity cost	180,017.00			
	Administrative and other expenses	11,000.00			
		215,017.00			
	Less: Administrative and other expenses disclosed separately	11,000.00	204,017.00		
TO	<u>Administrative and other expenses</u>				
	Salary and wages	249,383.00			
	Payment to Waste collectors and transporters	737,000.00			
	Rent	212,000.00			
	Profesion Tax	2,500.00			
	Bank Charges	2,788.34			
	Delivery Charges	13,000.00			
	Sewing Course fee paid	14,860.00			
	Travel expense	46,978.00			
	Consultancy fees	392,796.00			
	Audit Fees	23,260.00			
	Workshop expenses	16,637.00			
	Office expenses	300,757.00			
	Miscellaneous expenses	102,425.00	2,114,384.34		
TO	Surplus during the year		58,021.28		
			9,930,371.37		9,930,371.37

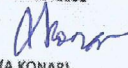
Place: Kolkata
Date: 21/10/19

In terms of our report of even date annexed
For KONAR MUSTAPHI & ASSOCIATES
Chartered Accountants
FRN 314125E
(Signature)
CHARTERED ACCOUNTANTS
(A.KONAR) FRN 314125E
Partner
M.No:069003

(Signature)
Asit Kumar Sasmal
Secretary
BITAN
Institute for Training, Awareness & Networking

BITAN Institute for Training, Awareness and Networking
3/3/1 D.A. Chowdhury Road (2nd floor)
Budge Budge, Kolkata - 700 137
STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED ON 31ST MARCH, 2019

RECEIPTS	Rs	Rs	PAYMENTS	Rs	Rs
To, Opening Balance:					
Cash	64,226		By, Expenses incurred as per Income Expenditure		
Balance with Bank	2,017,009	2,081,235	A/C		
To, Income from Grant and Donations			Save Lives Project supported by Glaxo Smith Kline (GSK) (CSR)	995,939	
Save Lives Project Glaxo Smith Kline (GSK)(CSR)	1,056,866		MSK-SWM Project supported by ITC Ltd (CSR)	3,382,700	
MSK-SWM Project ITC Ltd (CSR) (including bank interest)	3,724,316		Sabala Kanyashree	484,927	
Sabala Kanyashree	496,000		'Clean Pujali Dream Pujali' SWM Project Supported by Pujali Municipality	1,231,580	
Clean Pujali Dream Pujali' SWM Project Supported by Pujali Municipality	1,488,448		Swachh Ganges Mission Supported By Ganges Mgf Co LTD(CSR)	1,458,803	
Swachh Ganges Mission Supported By Ganges Mgf Co LTD(CSR)	1,769,180		Basic Health Care & Support Programme Memisa-DGD Belgium through WBVHA	204,017	
Basic Health Care & Support Programme Memisa-DGD Belgium through WBVHA	215,017		Administrative and other expenses	2,114,384	9,872,350
General Donation received	274,640	9,024,466	Purchase of Fixed Assets		99,500
Community Contribution		563,817	By, Closing Balance of Receivables		
To, Other Income		296,138	Sundry Debtors	338,170	
To, Opening Balance of Receivables			Grant receivables	796,561	
Sundry Debtors	229,060		TDS receivable	36,756	1,171,487
Grant receivables	194,906		By, Opening Balance of Payables		
TDS receivable	1,593	425,559	Sundry Creditors	1,106,674	
To, Closing Balance of Payables			Unutilised Fund	893,544	
Sundry Creditors	1,267,517		Statutory Liability	18,105	2,018,324
Unutilised Fund	808,630		By, Security deposit paid		30,000.00
Statutory Liability	7,519	2,083,666	By, Closing Balance :		
			Cash	30,290	
			Balance with Bank	1,252,931	1,283,221
		<u>14,474,881</u>			<u>14,474,881</u>

In terms of our report of even date annexed
For KONAR MUSTAPHI & ASSOCIATES
Chartered Accountants
FRN 314125E

(A.KONAR)
Partner
M.No:069003


Place: Kolkata
Date: 31/0/19


Asit Kumar Sasmal
Secretary
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Institute for Training, Awareness & Networking

UNUTILISED FUND			SCHEDULE - "A"	
NAME OF PROJECT	Balance as on 01.04.2018	Add : Received During this year	Less : Utilised during this year	Balance as on 31.03.2019
Save Lives Project Supported by Glaxo Smith Kline (GSK)(CSR)	838,065.00	1,000,000.00	1,056,866.00	781,199.00
Basic Health Care & Support Programme Memisa-DGD Belgium through WBVHA	20,905.00	217,347.00	215,017.00	23,235.00
Swachh Ganges Mission Supported By Ganges Mgf Co LTD(CSR)	-	1,769,200.00	1,769,179.60	20.40
MSK-SWM Project Supported by ITC Ltd (CSR)	34,574.38	4,175.61	34,574.38	4,175.61
Total	893,544.38	2,990,722.61	3,075,636.98	808,630.01

GRANT RECEIVABLE			SCHEDULE - "B"	
NAME OF PROJECT	Balance as on 01.04.2018	Add : Income during this year	Less : Received during this year	Balance as on 31.03.2019
NPYAD	30,906.00	-	-	30,906.00
Sabala Kanyashree	164,000.00	496,000.00	510,000.00	150,000.00
MSK-SWM Project Supported by ITC Ltd (CSR)	-	3,724,315.77	3,541,561.77	182,754.00
Clean Pujali Dream Pujali' SWM Project Supported by Pujali Municipality	-	1,488,448.00	1,340,663.00	147,785.00
Swachh Ganges Mission Supported By Ganges Mgf Co LTD(CSR)	-	1,769,200.00	1,484,084.00	285,116.00
Total	194,906.00	7,477,963.77	6,876,308.77	796,561.00




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 Secretary
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SCHEDULE-C

Assets Schedule as on 31.03.2019
MSK-ISWMP, HOOGHLY, WB SUPPORTED BY ITC Ltd. PROJECT CODE-107(107A)-FOREIGN CONTRIBUTION

Sl.	Name of Assets	Original	Addition	Deletion	Total	Depreciation	Depreciation	WDV as on
1	Grand Sealer (1kg Pkts)	18,211.00	-	-	18,211.00	15%	2,806.65	1504.35
2	Camera	8,095.95	-	-	8,095.95	15%	1,214.39	6,881.56
3	Hand Trolley	282,815.55	-	-	282,815.55	15%	42,422.33	240,393.22
4	Pulverizer Machine	63,787.50	-	-	63,787.50	15%	9,568.13	54,219.38
5	Vibrator Sieving machine	41,322.15	-	-	41,322.15	15%	6,198.32	35,123.83
6	Computer with Printer and Scanner	19,563.74	-	-	19,563.74	40%	7,825.50	11,738.24
7	Water Purifier	6,075.00	-	-	6,075.00	15%	911.25	5,163.75
8	Weighting Scale Machine	8,505.00	-	-	8,505.00	15%	1,275.75	7,229.25
		448,875.89			448,875.89		72,272.32	376,653.57

Assets Schedule as on 31.03.2019
General

Sl.	Name of Assets	Original	Addition	Deletion	Total	Depreciation	Depreciation	WDV as on
1	Computer	17,036.24	-	-	17,036.24	40%	6,814.50	10,221.74
2	Camera	1,260.83	-	-	1,260.83	10%	126.08	1,134.75
3	Furniture	72,001.85	6,500.00	-	78,501.85	10%	7,850.19	70,651.67
4	Board	10,865.02	-	-	10,865.02	40%	4,346.01	6,519.01
5	Electric Fan	348.68	-	-	348.68	10%	34.87	313.81
6	Television	3,458.90	-	-	3,458.90	10%	345.89	3,113.01
7	Bed & Bedding	3,179.95	-	-	3,179.95	10%	318.00	2,861.96
8	Utensils	2,468.11	-	-	2,468.11	10%	246.81	2,221.30
9	Books	3,824.62	-	-	3,824.62	10%	382.46	3,442.16
10	Equipment	12,211.50	-	-	12,211.50	10%	1,221.15	10,990.35
11	HP MFP M276dw Printer	-	34,500.00	-	34,500.00	20%	6,900.00	27,600.00
12	Book Self	-	28,800.00	-	28,800.00	5%	1,440.00	27,360.00
13	Chair for Staff	-	18,400.00	-	18,400.00	5%	920.00	17,480.00
14	Office Table with Glass Top	-	11,300.00	-	11,300.00	5%	565.00	10,735.00
		126,655.70	99,500.00	-	226,155.70		31,510.95	194,644.74

Grand Total 575,531.99 99,500.00 675,031.99 109,733.27 571,298.31



Asit Kumar Sasmal
Secretary
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Institute for Training, Awareness & Networking